




**United Nations Support Office for AMISOM (UNSOA)**

**Interoffice Memorandum**

Ref : UNSOA/0711/M.0068

**TO:** Ms. Eleanor T. Burns  
Chief, Peacekeeping Audit Service  
Internal Audit Division, OIOS

**FROM:** James Boynton  
Director, a.i. 

**DATE:** 13 July 2011

**SUBJECT:** **RE: Assignment No. AP2011/638//01 – Audit of UNSOA training programme in support of AMISOM**

1. Your Interoffice Memorandum, Reference IAD:11-001, dated 13 June 2011, refers.
2. Please find attached the Annex I on UNSOA's comments to each OIOS recommendations along with the full implementation dates.
3. Thank you for your assistance and continued cooperation.

C.C.: Mr. Prances Sooja, Resident Auditor, UNSOA  
Ms. Amy Wong, Programme Officer, Internal Audit Division, OIOS

**ANNEX I**  
**SUMMARY OF RECOMMENDATIONS**  
**Audit of UNSOA's Training Programme in Support of AMISOM**

Para. no.	Recommendation	Accepted? (Yes/No)	Implementation date	Client comments
9	UNSOA should adopt a more consultative approach with its AMISOM counterparts during the training needs assessment to ensure that the assessment is adequately focused and directed towards improving AMISOM's training needs.	Yes	01 July 2011	Currently UNSOA, through the Joint Support Operations Centre (JSOC) in Mogadishu, is involved in the identification of AMISOM training needs. AMISOM authorities are more involved in the identification process. The focus is on providing more hands-on training to the trainees.
10	UNSOA should implement a formal process for preparing, approving and implementing training programmes.	Yes	01 July 2011	UNSOA will improve the current practice of preparing, approving and implementing training programmes through a formal process to the Deputy Director of Chief Technical Services
13	UNSOA, in collaboration with AMISOM officials, should ensure that the Training Unit conducts post-training evaluations of the impact of training on individual performances and on the improvement in the delivery of technical/logistical services as a result of the training. Considering the on-going poor security situation in Mogadishu, a methodology needs to be developed to obtain the necessary performance results to measure against established criteria.	Yes	25 July 2011	The Training Section, in consultation with JSOC, will commence a level 3 evaluation which will measure the performance of the AMISOM trainees in Mogadishu in accordance with the DPKO/DFS training guidelines. Evaluations will be conducted every 3 – 6 months after a training activity
15	UNSOA should ensure that the training on mine detection and mine clearing for AMISOM conducted by the United Nations Office for Project Services is evaluated and monitored by the UNSOA Training Unit.	Yes	01 July 2011	UNSOA has officially communicated the recommendation to UNMAS. The training section will establish a monitoring and evaluation mechanism of all mine detection and mine clearing training for AMISOM
18	UNSOA, in collaboration with AMISOM, should ensure that the Training Unit develops train-the-trainers modules to build AMISOM's capacity in	Yes	November 2011,	UNSOA in collaboration with Donors will undertake UN Logistics Officers Train-the-Trainers Courses targeting

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	training its troops to perform logistical/ operational activities to United Nations standards.		March 2012 & June 2012	AMISOM TCC trainers. The objective of the train-the-trainer programmes will be to build capacity of AMISOM TCC trainers to enable them undertake some of the training in their home institutions
21	UNSOA should ensure that the persons/ institutions providing the training to AMISOM personnel have the capability to also deliver the training in French.	Yes	01 July 2011	The Training Section has always considered the language gap between the two TCCs. However, since late last year the Section has been requesting the training institutions to support the delivery with French trainers. In addition to this attempts are being made to translate training materials into French and where possible employ translators. Also, where possible separate sessions are being conducted for the Burundians, for example MDITS, Media Relations & Information Training, and Medical Training.
24	UNSOA should ensure that the Training Unit complies with its standard operating procedures on preparation of the training curriculum and participant assessment package, and in updating and filing all training records.	Yes	01 July 2011	The Training Section is ensuring that it complies with its SOP on the preparation of the training curriculum and participant assessment package. All outstanding packages are being developed. Training records, hardcopies & softcopies, are being updated and filed in the K drive. Backup data is also being stored in the LATT-e.