

UNITED NATIONS



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UNMIT


United Nations Integrated Mission in Timor Leste
Postal Address: Obrigado Barracks, Caicoli, UNMIT Headquarters, Dili, Timor-Leste

INTEROFFICE MEMORANDUM

TO: Ms. Eleanor Burns
Chief, Peacekeeping Audit Service
Internal Audit Division, OIOS

DATE: 04 August 2011
REF: MEM/SRSG/11/08/047

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FROM: Shigeru Mochida, 
Acting, Head of Mission and
Deputy Special Representative of the
Secretary-General for Timor-Leste

SUBJECT: **Mission comments on Assignment No. AP2011/682/05 -Quick impact audit of aviation safety in UNMIT**

REFERENCE: IOM from the Chief Peacekeeping Audit Service dated 8 June 2001 on the subject:
“ Assignment No.AP2011/682/05 – Quick impact audit of aviation safety in UNMIT”

1. Please find attached our comments on the draft audit report and audit results in the attached matrix (Annex 1).
2. We acknowledge an overdue transmission of the response on our part, thus our comments were constructed with regard to the current status of implementation of recommendations.
3. We wish to express our continuing appreciation for the useful and collaborative engagement with OIOS in the proper management of UNMIT.

cc: Ms. Amy Wong, Programme Officer, Internal Audit Division, OIOS
Mr. Abdinasir Isaa, Chief Resident Auditor, UNMIT
Mr. Amadu Kamara, Chief Mission Support, UNMIT
Mr. Syed Abrar Hussain, Aviation Safety Officer, UNMIT

QUICK IMPACT AUDIT OF AVIATION SAFETY IN UNMIT

MISSION COMMENTS

Para. no.	Recommendation	Accepted? (Yes/No)	Implementation date	Client comments
10	The UNMIT Management should formally establish a list of Mission Aviation Safety Council members with an identification of its permanent members and ensure that meetings are held on a regular basis, and that minutes of the meetings consistently establish action plans with target dates for implementation of safety recommendations made by the Council	Yes	Implemented	<p>1. All members prescribed in the Aviation Safety Manual are already attending the Mission Aviation Safety Council meetings. List of MASC members has been formally published by the CMS memo dated 21 July 2011.</p> <p>2. The quality of the recent safety council meeting minutes which had been appreciated in the audit report will be maintained.</p>
14	The UNMIT Management should establish an action plan with target dates to implement all outstanding aviation safety recommendations made by the Aviation Safety Assistance Team, Department of Field Support and ensure that the status of recommendations are monitored during meetings of the Mission Aviation Safety Council.	Yes	Implemented	Action plan already exists. As reflected in the minutes of meeting of Mission Aviation Safety Council of 19 April 2011 the status of recommendations is monitored during MASC meetings

17	The UNMIT Management should ensure that the Aviation Safety staffs conducts quarterly aviation risk assessments, and related reports are submitted to the Aviation Safety Section, Logistics Support Division / Department of Field Support in compliance with the Aviation Safety Manual.	Yes	Implemented	In 2011 regular risk assessments were done on quarterly basis. Risk assessments for the 1 st and 2 nd quarters were submitted to Aviation Safety Unit LSD on 14 April 2011 and 4 July 2011 respectively.
20	The UNMIT Management should ensure that all decision-makers involved in aviation safety management are made fully aware of their responsibilities through initial and recurrent training as directed by the Aviation Safety Manual.	Yes	15 October 2011	An operational risk management workshop and training for decision makers has been planned and scheduled for the 3 rd quarter of 2011.
24	The UNMIT Management should ensure that the draft Aviation Emergency Response Plan is finalised and related exercises conducted in compliance with the Aviation Safety Manual to test the validity of the plan, identify areas of concern, and ensure that all concerned personnel are aware of their respective roles and responsibilities.	Yes	15 December 2011	A desktop exercise was conducted on 17 Feb 2011 to evaluate the practical problems of the draft plan. The Aviation Emergency Response Plan will be finalized in the course of the 3 rd quarter, and a full scale exercise is planned for the 4 th quarter of 2011.