

# UNITED NATIONS

United Nations Organization Stabilization Mission  
in the Democratic Republic of the Congo



# NATIONS UNIES

Mission de l'Organisation des Nations Unies pour la  
Stabilisation en République Démocratique du Congo

## MONUSCO

### INTER-OFFICE MEMORANDUM

To: Mr. Laud Botchwey  
Chief Resident Auditor

Date: 28 June 2011

From: Paul Buades  
Director of Mission Support

A handwritten signature in blue ink, appearing to be 'P. Buades', written over the printed name and title.

Ref: ODMS/2011/065

Subject: **Assignment no. AP2009/620/06 – Audit of rations management in  
MONUSCO**

Further to your memorandum of 15 June 2011 forwarding the subject draft  
audit report, please find attached MONUSCO Mission Support Division response.

Best regards.

cc: Ms. Eleanor T. Burns, Chief, IAD/OIOS  
CISS  
CSO  
Rations  
COE

A small, stylized handwritten mark or signature in the bottom left corner of the page.

**CONFIDENTIAL - DRAFT AUDIT RESULTS**

**ANNEX I  
SUMMARY OF RECOMMENDATIONS  
Audit of rations management in MONUSCO**

Para. no.	Recommendation	Accepted? (Yes/No)	Implementation date	Client comments
16	MONUSCO should establish and ensure that contingents comply with appropriate inventory controls. To assist in this, MONUSCO should provide templates for use by contingents in recording and reporting stock movements and balances. Also, the Rations Unit should conduct periodic inspection visits (announced and unannounced) to contingents' warehouses to assess the adequacy of their procedures and provide support and guidance, when necessary.	Yes	31 September 2011	Management concurs with the recommendation. Monthly stock balance report template is already in place and it will be reinforced with the Regional Supply Officers (see attachment-1). Inspection visits to contingent locations will improve in 2011-2012 financial period with the support of COE Unit. The COE Unit will carry out inspections at contingent locations during their periodical verification visit (see attachment-2, check-list and procedures).
22	MONUSCO, in consultation with the Procurement Division, should ensure that action is taken to clearly clarify in the rations contract, detailed specifications including size, shape, colour, texture, flavor and grade of rations, where applicable, that should be delivered by the Contractor so that the rations contract can be amended as appropriate.	Yes	31 December 2011	Management concurs with the recommendation. The items specifications are being revised for implementation with the new rations contract by January 2012 (See attachment-3)
25	MONUSCO should ensure that the Rations Unit staff are adequately trained in the use of the Galileo. With the pending implementation of IPSAS and the need to be able to account for rations inventory, responsible staff need to be trained early on.	Yes	October 2011	Management concurs with the recommendation. Rations staff at the mission level are being trained in the use of Galileo, and training at the sector level is expected to be completed by September 2011.
28	MONUSCO should take appropriate measures to ensure that contingents have the required levels of emergency reserve stock of Meals Ready to Eat packs.	Yes	31 May 2011	Fully implemented. All locations have been stock with the required 14 days reserve of CRPs except when pending replenishment (see Attachment-4).  Where the contingents do not have adequate

**CONFIDENTIAL - DRAFT AUDIT RESULTS**

32	<p>MONUSCO should ensure that contingents and the Rations Unit properly store Meals Ready to Eat packs in compliance with prescribed storage conditions by making available adequate storage containers and thermometers at the storage sites.</p>	Yes	31 September 2011	<p>storage space, the reserves (with concurrence of the Chief JLOC) are kept at the nearest Supply warehouse.</p> <p>Management concurs with the recommendation. MONUSCO Rations Unit is obtaining the status of storage space in various contingent locations through Regional Supply Officers to request Engineering to fill in the gap where applicable. See attachment-5, status table on storage space at Bunia.</p> <p>Thermometers have been recently distributed to the regions according to their stated requirements (see attachment-6, email exchanges).</p>
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**OFFICIAL CRP' CERTIFICATE OF INSPECTION**

<b>To</b> :  <b>cc</b> :  <b>From</b> :	<b>Inspection date:</b>  <b>location:</b>  <b>Reason for Inspection:</b>
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**I- Findings**

**Rations packs identification**

**II- Observations**

▶ **Outside view**

▶ **Inside view**

▶ **Damages (if any)**

→ Predisposing factors for damages:

→ Determining factors for damages:

**III- Decision and Recommendations**

In light of the above, I, undersigned, .....certify that the complete stock of 1500... packs... or ...420....packs out of .....packs are unfit, suitable (erase the inappropriate terms) for human consumption and have been recommended for write off actions.

\_\_\_\_\_  
Inspector's name & Signature:.....

ID #:..... Date:.....